

*We are a welcoming, active, and business-friendly rural  
foothill community built on California's rich gold rush history.*



**City Manager's Report**  
**May 23, 2023 City Council Meeting**  
**Prepared by: Regina O'Connell, City Clerk**  
**Item #: 7.4**

**Subject:** Receive and File Update on Recent Public Records Requests

**Purpose:** The purpose of this item is to inform the City Council of recent public records requests.

**Strategic Plan Strategy:** N/A

**Background:** In December, 2019, the City Council requested that a report of all recent public records requests be added to the City Council regular meeting agendas.

**Discussion:** Currently, the City Clerk's office has four (4) open public records requests. These items are highlighted in the table below. The City Clerk is working with staff to complete the requests.

DATE RECEIVED	BRIEF DESCRIPTION OF REQUEST	REQUESTOR
2/23/2023	Various document requests re: Wednesday Bell Tower farmers' market	Kirk Smith
5/9/2023	Any building permits, demolition permits, Certificates of Occupancy, or any other related record as far back as records go re: 1004 Marshall Way	Katie Scherr/Partner Engineering and Science
5/15/2023	All open Building, Zoning, and/or Fire Code Violations at the Property located at 1004 Marshall Way	Cody Bates/Bates Consulting & Design
5/15/2023	Various documents re: 1004 Marshall Way	Trinia Mullens/Partner Engineering and Science
5/16/2023	Final executed copies of 5 Ordinances pertaining to the regulation of smoking and cannabis (Ords. 1695, 1694, 1693, 998, and original ordinance adopting the provisions of City Code Ch. 14 Section 5-14-5 pertaining to smoking at "Rebound Tumbling Centers"	M. J. Pierce/American Nonsmokers' Rights Foundation
5/16/2023	Solid Waste Franchise Agreement and any amendments to that agreement for waste collection and/or processing services in the City	Erin Merrill/Diversion Strategies


**Options:** This report is for informational purposes only. No action is requested.

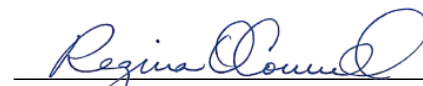
**Environmental:** N/A

**Cost:** There is no cost associated with this report.

**Budget Impact:** None.

**Recommendation:** Receive and File Update on Recent Public Records Requests

  
 M. Cleve Morris, City Manager

  
 Regina O'Connell, CPMC, City Clerk